



Bonded Materials Company

Founded in 1955, Bonded Materials Company has always stood for excellence. We have consistently supplied the building industry with high quality products and innovative solutions. What started in Hawaii as a concrete admixture supply company has grown into a leading manufacturer and distributor of concrete-related products throughout the Pacific Rim and the continental U.S.

Job Title:	Warehouse Assistant-Pu'uhale Rd.	Date:	January 07, 2011
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Job Description: Provide support for shipping and receiving, customer service, and general warehouse duties.

Responsibilities:

- Select, prepare, and process orders.
- Process outgoing packages for shipment.
- Process incoming freight for accurate inventory.
- Ensure credits and returns are performed in accordance with policies together with the help of the Branch Manager.
- Receive, inspect, and analyze returned products to determine which goods meet credit criteria.
- Provide excellent customer service while safely and accurately loading customer vehicles with products.
- Heavy Forklift driving.

Special Physical Requirements:

1. Ability to physically pick up products for long periods of time.
2. Ability to lift up to 100 pounds.

Job Location:	150 Pu'uhale Road Honolulu, HI 96819	Number of Vacancies:	0
Employment Status:	Full-time	Employment Type:	Employee
Hourly Pay Range:	DOE	Manages Others:	No

Skills:

Career Level:	Entry Level	Years of Experience:	2 years
Residence Location:	Oahu	Education:	High School Diploma

Please Send Application to:

Name:	Branch Manager	Email:	manager@bondedmaterials.net
Address:	150 Puuhale Road	Country:	USA
City:	Honolulu	Zip/Postal Code:	96819
Phone:	808-832-1155	Fax:	808-832-1151